

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

April 8, 2003 Meeting, 11:00 a.m.
Bureau of Local Government, Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF CAREER DEVELOPMENT

- | | | |
|----|--|---|
| 1) | Alpena District Health
Department
Alpena, MI | \$ 46,600.00 Total
Grant funding to operate a
Michigan's AmeriCorps Promise
Fellows program |
| 2) | Ionia County Intermediate
School District
Ionia, MI | \$ 34,950.00 Total
Grant funding to operate a
Michigan's AmeriCorps Promise
Fellows program |
| 3) | Statewide Workforce
Development Boards
(Listing on file) | \$ 2,694,965 Amendment
\$ 6,282,466 New Total
Funding for the Food
Assistance Employment and
Training Program initiatives
provided through the Workforce
Development Boards |

2. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|--|---|
| 1) | Southeast Michigan
Community Alliance
Taylor, MI | \$ 881,455.00 Amendment
\$ 10,985,867.00 New Total
Grant funding for Substance
abuse prevention and treatment
services |
| 2) | Various Vendors
(Listing on file) | \$ 23,992,208.00 Amendment
\$ 65,027,555.00 New Total
MICHild dental and medical
services to children of low-
income families |

3. FAMILY INDEPENDENCE AGENCY

- | | | |
|----|--|--|
| 1) | Community Action agencies
(Listing on file) | \$ 13,334,209.00 Total
Grants for weatherization of
dwelling for low income-
families |
| 2) | Community Action Agencies
(Listing on file) | \$ 3,000,000.00 Total
Grant funds for emergency
utility payments on behalf of
low-income families |

4. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES

- | | | |
|----|---|--|
| 1) | Icon Architecture
Boston, MA | \$ 49,950.00 Total
To provide a publication of
historic schools in the State
of Michigan |
| 2) | Michigan Land Use Institute
East Lansing, MI | \$ 64,000.00 Total
To provide the publication "A
<i>Civic Gift: Historic
Preservation, Community
Reinvestment and Smart Growth
in Michigan</i> " |
| 3) | Gale Group
Farmington Hills, MI | \$ 1,700,000.00 Total
Michigan Electronic Library
Subscriptions |
| 4) | Online Computer Library
Center, Inc.
Dublin, OH | \$ 1,619,310.00 Total
Michigan Electronic Library
Subscriptions |
| 5) | ProQuest
Ann Arbor, MI | \$ 120,620.00 Total
Michigan Electronic Library
Subscriptions |
| 6) | SIRS Publishing, Inc.
Boca Raton, MI | \$ 160,000.00 Total
Michigan Electronic Library
Subscriptions |

SECTION II. DMB CONTRACTS

Requests approval of the following

5. DEPARTMENT OF INFORMATION TECHNOLOGY

- | | | |
|----|---------------------------------------|--|
| 1) | Key Municipal Finance
Superior, CO | \$ 1,862,425.80 (3 Years)
Financing for
Lease/Purchase of Unisys
Equipment |
| 2) | Symbiosis International
Okemos, MI | \$ 470,540.00 (6 Years)
071I3000039 Vegetative
Management Services for
Timber Sales |
| 3) | left blank intentionally | |

CONTRACT CHANGES/EXTENSIONS

6. DEPARTMENT OF EDUCATION

- | | | |
|----|--|--|
| 1) | Pentafour Software & Exports
Cerritos, CA | \$ 250,000.00 Amendment
\$ 936,000.00 New Total
071B0000478 Raphits
Programmers for Completion
of Final Phase of Client
Server System |
|----|--|--|

7. DEPARTMENT OF INFORMATION TECHNOLOGY

- | | | |
|----|---------------------------------------|---|
| 1) | IBM Global Services
Southfield, MI | \$ 40,000.00 Amendment
\$ 71,479,609.85 New Total
071B6000116 Mainframe
Operations Contract for
Bureau of Workers and
Unemployment Compensation |
| 2) | IBM Global Services
Southfield, MI | \$ 697,733.50 Amendment
\$ 72,177,343.35 New Total
071B6000116 Mainframe
Operations Contract for
Bureau of Workers and
Unemployment Compensation |
| 3) | left blank intentionally | |

8. DEPARTMENT OF MANAGEMENT AND BUDGET

- | | | |
|----|---|--|
| 1) | Haworth, Inc.
Holland, MI | \$ 700,000.00 Amendment
\$ 12,438,643.21 New Total
071B6000468 Lateral File
Cabinets - Statewide |
| 2) | left blank intentionally | |
| 3) | Substance Abuse Management
Milwaukee, WI | \$ 1,408,200.00 Amendment
\$ 3,195,400.00 New Total
071B0000484 Alcohol and
Drug Testing Program -
Statewide |

9. DEPARTMENT OF TREASURY

- | | | |
|----|---------------------------------|--|
| 1) | American Mailers
Detroit, MI | \$ 135,000.00 Amendment
\$ 534,708.00 New Total
071B3001067 Tax Form
Mailing Services |
|----|---------------------------------|--|

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

10. DEPARTMENT OF CORRECTIONS

Employee Claims

- | | | |
|----|---------------------|----------|
| 1) | <u>Robert Brehm</u> | \$128.00 |
|----|---------------------|----------|

The claimant (03-SAB-041) requests \$128.00 reimbursement for his personal eyeglasses, that were broken while trying to restrain a disruptive inmate. The Department recommends approval of this claim.

10. DEPARTMENT OF CORRECTIONS continued

Inmate Claims

- 2) Jeffrey Carney #188923 \$120.00

The claimant (03-SAB/DOC-036) requests \$120.00 reimbursement for his coat. The coat was confiscated because it had a damaged zipper and was eventually destroyed because he failed to send it out. There is no evidence the coat was damaged by staff; therefore, the Department recommends denial of this claim.

- 3) Michael Conklin #249288 \$ 97.74

The claimant (03-SAB/DOC-069) requests \$97.74 reimbursement for a pair of headphones, a tape player/radio combination, gloves and postage. These items were accidentally sent out. The Department recommends approval of \$7.41 for his postage. All other items are not reimbursable due to the fact that Mr. Conklin could eventually have these items back.

- 4) Pedro Cruz #179626 \$105.00

The claimant (03-SAB/DOC-078) requests \$105.00 reimbursement for his damaged TV. The Department recommends approval of this claim at one years' depreciation of \$84.00.

- 5) Kenny Dasshaw #180191 \$ 91.99

The claimant (03-SAB/DOC-067) requests \$91.99 reimbursement for his TV damaged as the result of staff action. The Department recommends approval of this claim at two years' depreciation of \$55.19.

- 6) Donald Davision #209352 \$200.00

The claimant (03-SAB/DOC-088) requests \$200.00 reimbursement for numerous items of personal property. The Department recommends denial of this claim because on 10/10/02 Mr. Davison signed an inventory receipt indicating his property was complete and correctly itemized.

10. DEPARTMENT OF CORRECTIONS continued

- 7) Anthony Ewing #259413 \$ 25.75

The claimant (02-SAB/DOC-516) requests \$25.75 reimbursement for a pair of black boots. The Department recommends denial of this claim due to lack of purchase receipt and because the boots were not marked with his ID number.

- 8) Bernard Fields #194310 \$ 99.90

The claimant (03-SAB/DOC-062) requests \$99.90 reimbursement for his TV. The Department recommends denial of this claim due to the fact that he may send the contraband TV out of the facility and therefore has not suffered a loss.

- 9) Frank Johnson #199110 Unspecified Amount

The claimant (03-SAB/DOC-106) requests an unspecified amount for his typewriter damaged as the result of staff action. The Department recommends approval of this claim at two years' depreciation of \$72.89.

- 10) Mitchell Johnson #107513 \$ 12.95

The claimant (03-SAB/DOC-100) requests \$12.95 reimbursement for a soft covered book and a compilation of drafted legal notes and entries accidentally damaged by staff action. Since the items are of an undetermined value, the Department recommends denial of this claim according to Operating Procedures.

- 11) Troy LaFerriere #246103 \$200.00

The claimant (03-SAB/DOC-063) requests \$200.00 reimbursement for two leather brief cases, a footlocker, and 8 cassette tapes that were inappropriately destroyed by staff. The Department recommends approval of this claim of \$80.00 for the tapes and \$4.27 for footlocker at residual value. Total reimbursement for this claim is \$84.27.

10. DEPARTMENT OF CORRECTIONS continued

12) Jose Lara #231672 \$111.83

The claimant (03-SAB/DOC-089) requests \$111.18 reimbursement for a tape player, beard trimmers and seven cassette tapes. The Department recommends denial of this claim due to Mr. Lara not providing enough evidence to support his allegations that staff was at fault.

13) Joe Lince #225340 \$ 7.50

The claimant (03-SAB/DOC-065) requests \$7.50 reimbursement for a pair of boxer shorts, a t-shirt, and tank shirt lost by staff. The Department recommends approval of \$9.42 for the purchase price of the items.

14) Frank Long #231745 \$ 30.00

The claimant (03-SAB/DOC-104) request \$30.00 reimbursement for his footlocker damaged while under the sole control of the Department. The Department recommends approval of this claim at residual value of \$3.00.

15) Albert Lopez #247711 \$ 37.87

The claimant (03-SAB/DOC-091) requests \$37.87 reimbursement for his cassette tape player accidentally broken by staff. The Department recommends approval of this claim.

16) Matthew Lucas #324579 \$ 25.53

The claimant (03-SAB/DOC-107) requests \$25.53 reimbursement for a pair headphones lost by staff. The Department recommends approval of this claim.

17) James Mahan #222218 \$148.04

The claimant (03-SAB/DOC-077) requests \$148.04 reimbursement for a pair of Phat farm boots, a pair of Nike shoes, a Dickies jacket, and a pair of sandals. The Department recommends approval of this claim of \$139.40.

10. DEPARTMENT OF CORRECTIONS continued

- 18) Helen Peach #218445 \$150.00

The claimant (03-SAB/DOC-102) requests \$150.00 reimbursement for her Kodak disc pictures, a pair of sandals, and a pantsuit lost by staff. The value of the disc cannot be determined and is not reimbursable according to Operating Procedures. The Department recommends approval of this claim at residual of \$14.00 for the other items.

- 19) Arthur Perry #121507 Unspecified amount

The claimant (03-SAB/DOC-108) requests an unspecified amount for his lost radio and dominoes. The value of the dominoes is undetermined and is not reimbursable according to Operating Procedures. The Department recommends approval of this claim at residual value of \$2.00 for his radio.

- 20) Joseph Richmond #253417 \$ 8.49

The claimant (03-SAB/DOC-105) requests \$8.49 reimbursement for his watch lost while under sole control of the Department. The Department recommends approval of this claim.

- 21) Jesse Rodriguez #280859 \$ 5.99

The claimant (03-SAB/DOC-101) requests \$5.99 reimbursement for his magazine lost while under the sole control of the Department. The claimant's wife purchased the magazine so she will have to file a claim for reimbursement. The Department recommends denial of this claim.

- 22) Horace Smith #172659 \$ 92.79

The claimant (03-SAB/DOC-103) requests \$92.79 reimbursement for his am/fm cassette player, headphones, and a cassette tape lost while under the sole control of the Department. The Department recommends approval of \$.50 for the tape at residual value, \$41.25 for 1 year's depreciation of the tape player, and \$23.51 for 1 year's depreciation of the headphones, totaling \$67.06.

10. DEPARTMENT OF CORRECTIONS continued

- 23) Danyell Thomas #246713 \$210.14

The claimant (02-SAB/DOC-373) requests \$210.14 reimbursement for 19 cassette tapes and a pair of headphones damaged while under the sole control of the Department. The documentation on the tapes does not provide detailed information so it is not sufficient proof of purchase. The Department recommends approval of \$11.97 for the headphones at two years' depreciation and \$9.50 for the residual value of the 19 tapes, totaling \$21.47.

- 24) Orlando Watson #231484 \$ 12.29

The claimant (03-SAB/DOC-090) requests \$12.29 reimbursement for a pair of headphones lost while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation of \$9.83.

- 25) Keith Williams #220496 \$ 91.99

The claimant (03-SAB/DOC-064) requests \$91.99 reimbursement for his TV lost while under the sole control of the Department. The Department recommends approval of this claim at one year's depreciation of \$73.59.

11. DEPARTMENT OF STATE POLICE

- 1) Klay Watson \$250.00

The claimant (03-SAB-027) requests \$250.00 reimbursement for damage to his vehicle while it was parked in the lot at the Michigan State Police Radio Shop. The Department recommends denial of this claim because the State was not negligent.

12. DEPARTMENT OF TRANSPORTATION

- 1) Marshall Conroy \$700.20

The claimant (02-SAB-191) requests \$700.20 reimbursement for damage to his vehicle from an untarped MDOT truck loaded with gravel. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

13. DEPARTMENT OF CORRECTIONS

The Department's monthly report submitted pursuant to the Administrative Procedures of 06202. A Copy of the report is on file with the State Administrative Board Secretary.

January 2003 - 0 claims approved

February 2003 - 1 claim approved, 2 claims denied

14. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien(s):

\$1,274.00 27637 69th Street, Covert, MI

\$ 477.00 52444 56th Street, Lawrence, MI

\$ 669.49 3394 N. Black River Road, Cheboygan, MI

05907 M-66, N. Charlevoix, MI (lien filed unnecessarily)

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

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April 8, 2003 Meeting, 11:00 a.m.
Bureau of Local Government, Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1s. DEPARTMENT OF NATURAL RESOURCES

Various Vendors
(Listing on file)

\$ 2,851,496.00 Total
Contracts and grants to
Michigan State University and
Michigan Technological
University for research
services

SECTION II. DMB CONTRACTS

2s. DEPARTMENT OF CORRECTIONS

- 1) left blank intentionally
- 2) left blank intentionally

3s. DEPARTMENT OF TRANSPORTATION

left blank intentionally

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

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SECTION I. AGENCY CONTRACTS

Requests approval of the following

SECTION II. DMB CONTRACTS

1s. DEPARTMENT OF INFORMATION TECHNOLOGY

Uday Shukla	\$ 512,172.00	Amendment
Lansing, MI	\$ 1,610,172.00	New Total
		Software Consultant to
		maintain the MDOT mainframe
		system

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